

# Elmsett Neighbourhood Plan

Notes of the Steering Group Meeting held at the Methodist Church on 13<sup>th</sup> February 2018

## **PRESENT:**

Alan Newman (AN)	Stan Coram (SC)
Allan Mountfield (AM1)	Dave Ford (DF)
Andy Morton (AM2)	Andrew Woodgate (AW)
Jeremy Francis (JF)	Jim Crabtree (JC)
Ian Chambers (IC)	Ian Poole (IP)

## **1. Election of Secretary**

Jeremy Francis was unanimously elected Secretary

## **2. Introductions and apologies**

Apologies - Amanda Bishop (AB)

Introductions were made.

## **3. Position and purpose of Neighbourhood Plan and Steering Group**

The position and purpose of the Neighbourhood Plan and Steering Group were outlined.

## **4. Register of Interests**

The register of interests was stated.

## **5. Outline planning application (DC/17/05204)**

An application for outline planning permission has been entered for the erection of up to 18 dwellings and the erection of a commercial nursery on land at Shrubland Nursery, Whatfield Road, Elmsett.

The group discussed the other known applications for outline planning permission and accepted that these are outside our control.

## **6. 2002 Parish Plan**

The relevance of the 2002 Parish Plan was discussed and copies supplied to those that did not have them. It was agreed to move forward with the Neighbourhood Plan and to get it into place as soon as is reasonable.

## **7. Housing Needs Survey**

The outline Survey was discussed in detail, producing a significant number of amendments, and agreement was reached to try and get the paper survey within 12 pages to enable reduced production costs. It was agreed to produce 700 paper copies of the Survey and letter.

## **8. Working with Babergh**

Babergh plans are likely to be produced by the end 2019, therefore we should attempt to produce ours plans by early 2019.

## **9. Workload**

It was agreed to create sub-groups to spread the workload, where possible. TBC

## **10. Timescales**

Look to get the Survey in place by the end of February. IP and JF to revise Survey. SC to arrange printing.